# The easiest option: send your Page link

We need access to your **Facebook business Page** to create posts and run ads on your behalf. **Realty Rocket owns and uses the ad account.** You do not need an ad account of your own.

**Start here:** Open your business Page on Facebook, copy its address from the top of your browser and send that link to Rhys. Realty Rocket will send a shared-access request and let you know when it is ready to approve.

**After we send the request**

**1.** Log in to Facebook on a computer with the profile that has **full control** of your business Page.

**2.** Click your profile picture, choose **See all profiles** if shown, and switch to your business Page.

**3.** Open the Page's **Settings > Page setup**.

**4.** Beside **Page access**, click **Next** (or open Page access), then **Review request**.

**5.** Check the request is from **Realty Rocket**. Click **Next**, review the permissions, then **Accept**. Facebook may ask you to enter your password into Facebook itself.

**Permissions:** Content for posts, Ads for advertising using your Page, and Insights for performance reports. Leads is also needed if we handle your Facebook lead-form enquiries.

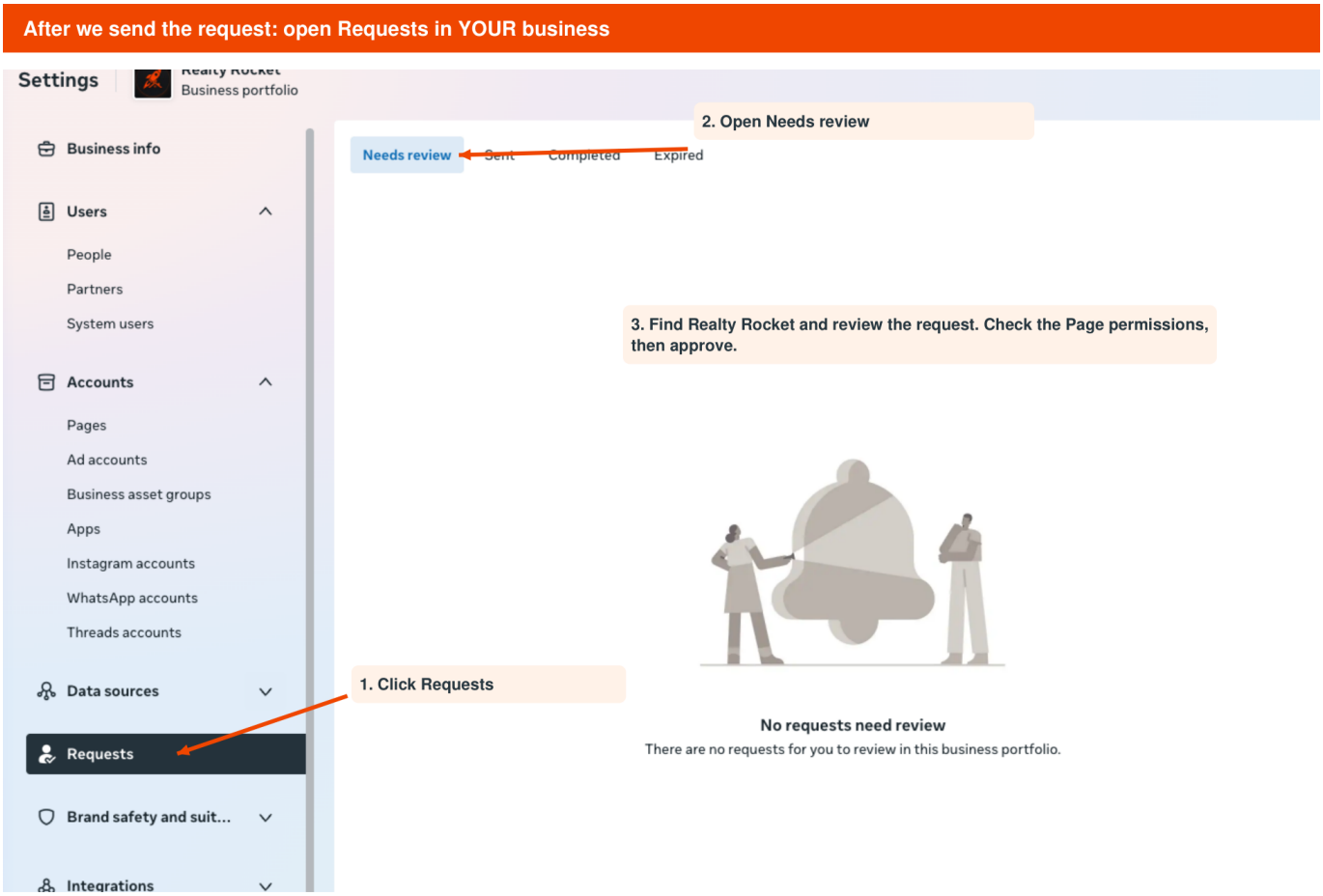
**If the Page belongs to your agency or head office:** Their Business Portfolio administrator may need to approve the request. The next page shows that route.

You never need to send Realty Rocket your Facebook password. Let us know once accepted so we can verify the connection.

# Approve in Business Suite

If your Page is owned by a Business Portfolio, its administrator can approve the request in Meta Business Suite Settings. Select the business that owns the Page.

Open **Requests > Needs review**. Some accounts still show **Other requests**. Find **Realty Rocket**, review the requested Page and permissions, then approve.




This example has no pending requests. Yours will appear after Realty Rocket sends it.

This screenshot is an example from our business with no pending requests. In your business, Realty Rocket's request will appear after we send it.

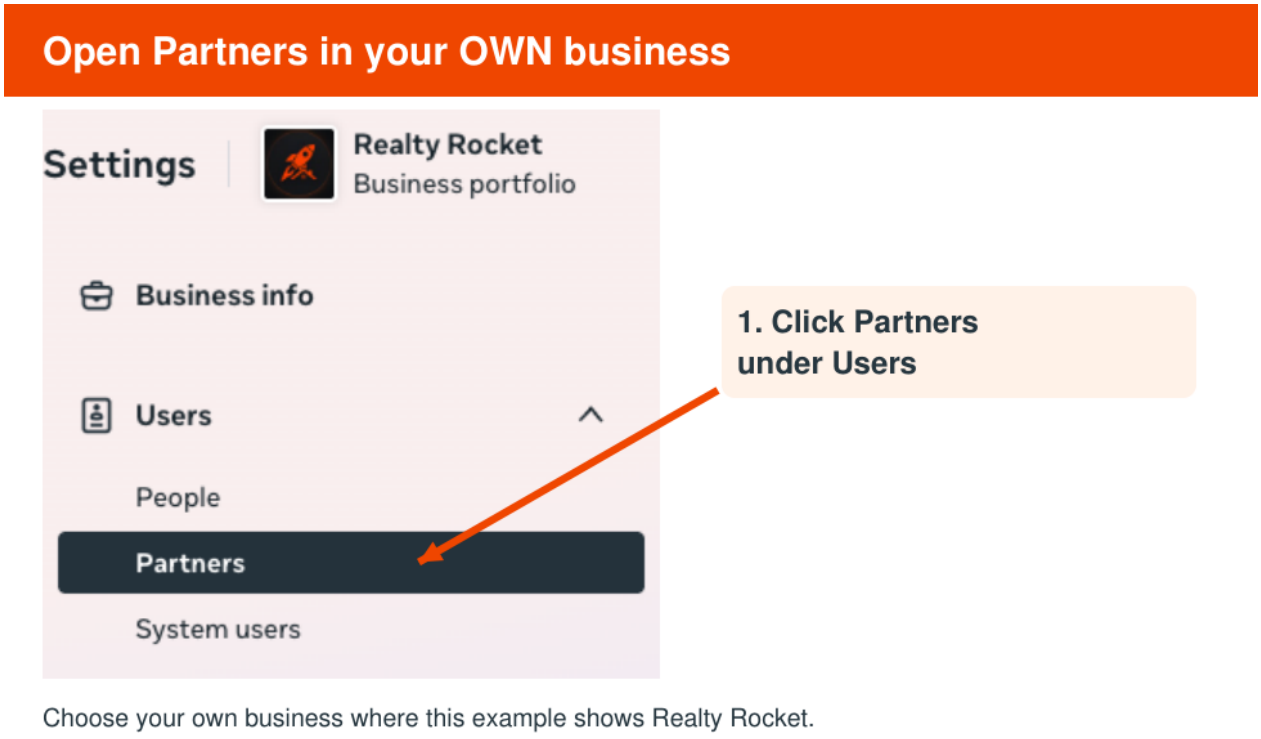
**No request?** Check we have sent it and that you have selected the business that owns the Page. If an agency owns it, ask their administrator. You need full control to approve.

If you only have a Facebook Page and do not see Partners, use the Page-link option on page 1. You do not need to create an ad account or transfer your Page to us.

# Alternative: share your Page directly

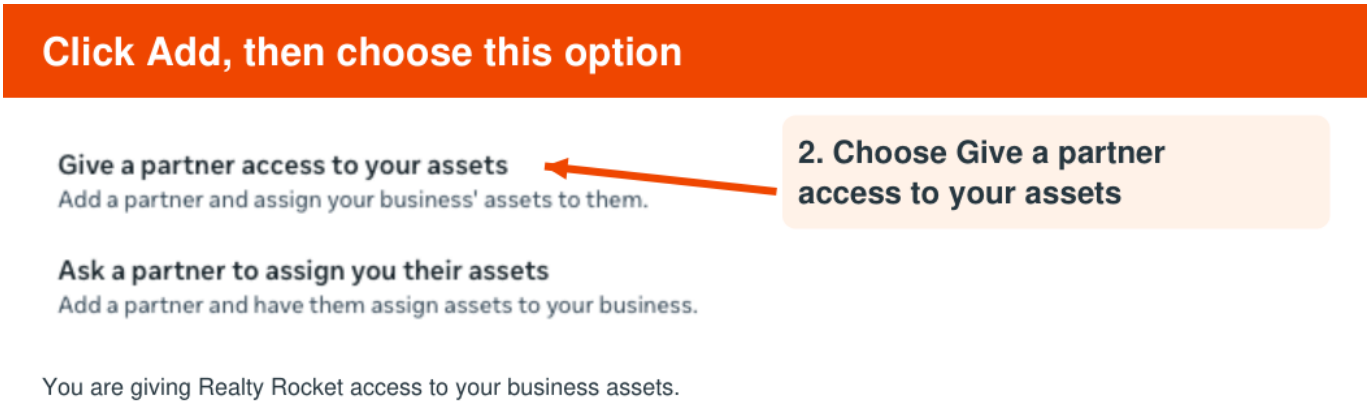
Use this method only if you already have a Business Portfolio that owns your Page and you have **full control** of that portfolio. Otherwise, use the Page-link option.

**1.** Open Meta Business Suite Settings. Select **your own business**, then click **Users > Partners**.




Choose your own business where this example shows Realty Rocket.

**2.** Click **Add > Give a partner access to your assets**. If Realty Rocket is already listed, select it and click **Assign assets**.

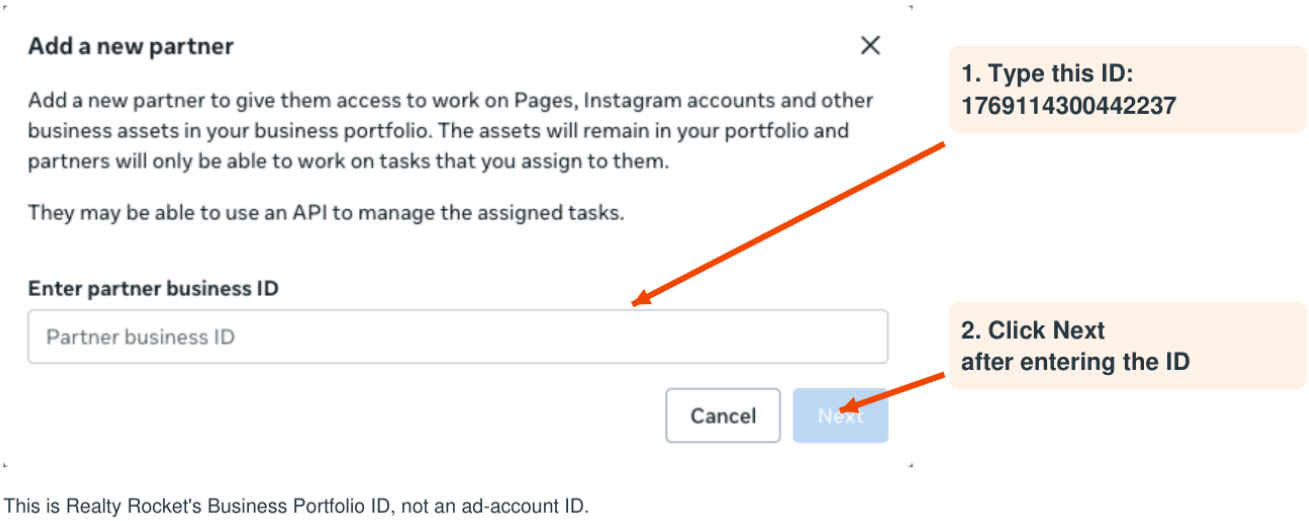



You are giving Realty Rocket access to your business assets.

# Enter Realty Rocket's Business ID

**3.** Enter **1769114300442237** in **Enter partner business ID**, then click **Next**. This identifies Realty Rocket's Business Portfolio.

## Enter Realty Rocket's Business ID




This is Realty Rocket's Business Portfolio ID, not an ad-account ID.

**4.** Choose **Facebook Pages**, then tick your own business Page. Under **Partial access (business tools only)**, enable **Content**, **Ads** and **Insights**. The next page shows exactly where these switches are.

**For lead forms:** Also enable **Leads** if Realty Rocket will access your Facebook form enquiries. If your business has customised leads access, its administrator may also need to assign Realty Rocket under **Integrations > Leads access**.

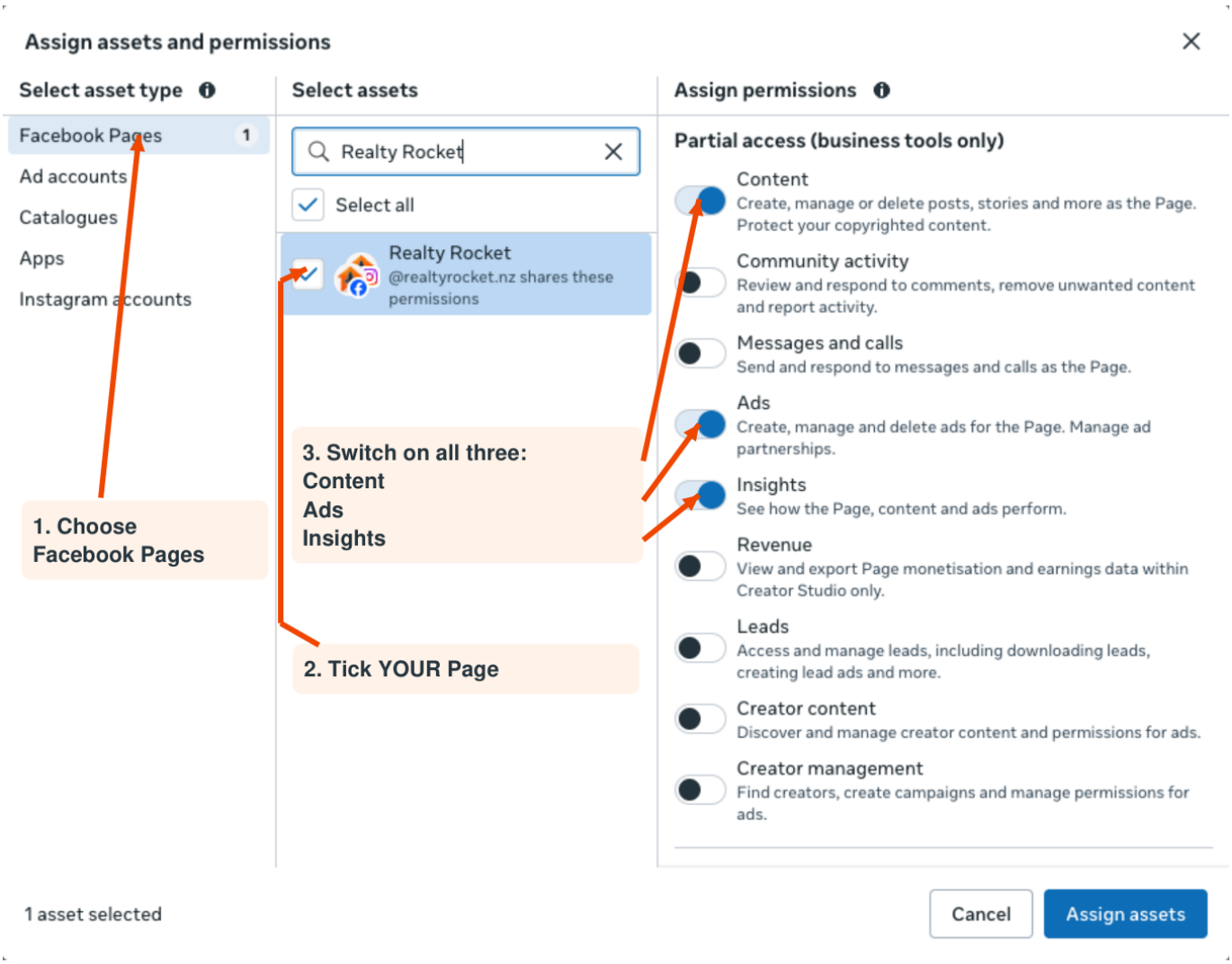
**You can ignore Ad accounts.** Realty Rocket runs your advertising through its own ad account. You are sharing your Page only.

**Page missing?** Check you selected the portfolio that owns it. If the agency or head office owns it, their administrator must complete the sharing or approve our request.

# Switch on the Page permissions

Select **your own Page** where this example shows Realty Rocket. **Content** allows posts, **Ads** allows advertising using the Page, and **Insights** allows performance reports.

## Choose YOUR Page and turn on Content, Ads and Insights




Content = posts. Ads = advertising. Insights = performance reports.
Also turn on Leads if Realty Rocket will access your lead-form enquiries.

**5.** Click **Assign assets** and complete any confirmation prompts. Let us know so we can verify the access. You keep ownership and can remove our access at any time.

Still stuck? Send Rhys a screenshot of the screen and exact message you see, without passwords or security codes.

Meta: approve Page access | Meta: partner access